

Name of Co: (Company Letterhead)

Date: / /

DEMAND LETTER

To,
M/s. Ratna International
Tema Terrace, 1st Floor,
33/35, Raghunath Dadaji Street,
Behind Citi Bank, Fort,
Mumbai – 400 001, India

Dear Sir,

With reference to our Power of Attorney executed by us in your favor, we hereby request you to kindly organize for interview and supply the following manpower to work in our organization.

Sr. No.	Category	Salary (Dhs)	Nos. of personnel
01			
02			
03			
04			
05			

Terms and Conditions:

- | | | | |
|-----|--|---|------------------------------|
| 01. | Period of Contract | : | 2 years |
| 02. | Place of Employment | : | U.A.E |
| 03. | Probationary Period | : | 6 months |
| 04. | Working Hours | : | 8 hours per day |
| 05. | Accommodation | : | Provided by Company |
| 06. | Local Transportation | : | Provided by Company |
| 07. | Food | : | No |
| 08. | Air Ticket | : | Provided by Company |
| 09. | Condition for Termination of Employment & final settlement | | } As per U.A.E. Labour Laws/ |
| 10. | Medical Benefits | | |
| 11. | Leave Benefits | | |
| 12. | Provision in regards to Renewal of Contract | | |
| 13. | Occupational safety provision. | | |
| 14. | Social Security prevision including Compensation for injury and death. | | |
| 15. | Mode of settlement of Dispute | | |
| 16. | Provision in regards to disposal and Transportation of dead of Immigrant to India. | | |

Yours faithfully,

For _____

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COMPANY
SEAL