

(On Company's Letter Head)

CONTRACT OF EMPLOYMENT

This Agreement is made and entered _____ on the _____ day of _____ between _____ (hereinafter referred to as "The Company" of the First Party

AND
MR. _____, S/O. MR. _____
Holder of Passport Number _____ situated _____

_____ (hereinafter referred to as "The Employee") of the other part i.e. the second party.

The First Party shall pay the Second Party monthly salary of _____/- (_____ only) to be paid by the end of each month.

1) The company shall employ the employee in the position of _____ situated _____. The employee should be prepared to work at any other branch or outlet of the company in case a requirement arises in _____ OR within the same territory of the Company.

2) The second party shall be honest in his work and must observe all rules, regulations & instructions issued by the first party.

3) All costs for the second party to reach _____ (Medical, Air Ticket, Agent's Service Charge, visa costs, immigration costs, etc.) will be borne by himself OR by the Company.

4) Visa renewal costs (generally after every two Years) will have to be borne by the second party.

5) Cost of Social Insurance (COSI) of the employees will be paid for by the first party.

6) The first six months of employment shall be a probationary period during which the company shall be entitled to terminate the employee's service without assigning any reasons. In such case, 2 days notice shall be given to the employee.

7) The second party will be responsible for any complaints received from customers and will be answerable to them as well as the first party.

8) If the second party works on the days he has his monthly holidays, he will be entitled to overtime based on the number of hours he works.

9) Medical facilities will be paid by the first party for only if availed at the Government health Centers and Hospitals.

10) Return Air Ticket will be provided after completion of 2 yrs contract.

11) The second party is not entitled to claim increment in salary but the first party can do so if he looks reasonable.

12) The first party may cut the salary of the second party of one day as well as another day if he is absent from the work without any solid reason.

13) The term of this contract is three complete years. The second party has no right to perform any job directly or indirectly except as assigned to him by the first party.

14) If the second party expired naturally, the first party is not responsible for that and not answerable to his successors, but will arrange to send the dead body to the nearest airport of his home town/village.

15) The employee shall have the right to resign at any time during the course of the employment by giving the company a written notice of his intention to do so ONE MONTH before the date for such resignation to be effective.

16) The employee at all times during his employment and thereafter, shall strictly observe the secrecy of all matters that pertain to the company or any of its affiliates which have come to his knowledge as a result of or in the course of his employment by the company and shall not divulge any information in respect of such matters, unless otherwise authorized in writing by a responsible officer of the company or by a competent court of law.

17) Any other provision, which is not expressly dealt with in, the agreement shall be subject to the labour law or any other applicable rules and regulation of **U.A.E.**

In witness whereof the Company and the Employee have signed this agreement

For & on behalf of "The Company)

COMPANY
SEAL

Designation